



## **Department of Mathematical Sciences Student Advisory Board Constitution**

### **Purpose and Composition**

The Student Advisory Board of the Department of Mathematical Sciences at Appalachian State University is a small group of motivated and dedicated students, majoring in Mathematics. These students illustrate academic achievement and success, leadership inside and outside the classroom, and possess a strong desire to maintain and improve the educational setting of the Department of Mathematical Sciences and the relationships between its faculty and students.

The Student Advisory Board is a source for student guidance and ideation for the Department of Mathematical Sciences and supplies input for the department in regards to student-faculty relationships, potential scholastic opportunities, and day-to-day operations within the department community. Members of the organization provide leadership and give voice to all students within the department, listen and respond to faculty when called upon for insight, develop new ideas and programs to enhance student learning and involvement, and help promote the department to the rest of the University as well as to the general public.

Members of the Student Advisory Board serve alongside the Chair of the Department of Mathematical Sciences and are appointed for a term lasting one academic year. Following a term, members can be reappointed based on a majority vote from the board, or appointment from the Chair of the Department. The board will consist of no more than 15 members at a given time and will be limited to students who are designated as Mathematics majors or are working toward a Mathematics minor. Members may be removed or replaced from their role within the board during a term, following an alert to the member, for the following reasons:

1. Failure to attend 2 consecutive scheduled or called meetings or Student Advisory Board events;
2. For actions of a member that compromises the integrity of themselves, the Student Advisory Board, Department of Mathematical Sciences, or Appalachian State University;  
and
3. Upon written resignation by the Student Advisory Member.

## **Board Leadership**

The Student Advisory Board will select, from within its members, four officers to lead the Board. This team will consist of:

1. A Chair, whose responsibilities shall include running the meetings and coordinating the meeting content with the Department Chair. The Chair will serve for a one-academic-year term, with an election occurring in mid-April before the conclusion of the academic school year.
2. A Vice-Chair, who will assist the Chair with daily operations of the board, facilitate meetings in the absence of the Chair, and assist in communication between the Chairs of the board and department, and members of the Student Advisory Board.
3. A Secretary, who will be responsible for keeping detailed notes from board meetings, tracking any financial operations of the board, and communicating updates to the Student Advisory Board, as needed.
4. A Historian, who will keep records of the activities and operations of the Student Advisory Board to be called upon in the future if needed.

## **Officer Replacement Process**

In the event that the Student Advisory Board Chair resigns or is removed during their term, the board will hold an election to choose a new chair, with the Vice-Chair serving as Interim for the transition period. As with annual officer elections, the replacement election will be decided by a majority vote. Similarly, in the event of resignation or removal of the Vice-Chair, Secretary, or Historian, replacement elections will take place, with no interim replacement for these positions.

## **Member Qualifications**

Board members:

- Are designated by Appalachian State University as working towards a major or minor in Mathematics;
- Have expressed strong interest in the Appalachian State Department of Mathematical Sciences through coursework, research, membership in Math Club, or other mathematical sciences related programs;
- Have maintained good academic standing and motivation in the classroom;
- Are aware of, and are willing to approach students and faculty within their ability and means, to assist with the betterment and growth of interdepartmental relationships.

## **Member Responsibilities**

Members of the Student Advisory Board agree to:

- Attend and participate in meetings to the fullest extent of their abilities.
- Take an active role in one or more sub-committees within the Student Advisory Board whose duties will be defined by the board in regular meetings.
- Provide input, advice, and assistance to the Department of Mathematical Sciences and aid in the fulfillment of individual committee, board, and department goals.

- Support both the Student Advisory Board and the Department of Mathematical Sciences' long-term objectives and aspirations.
- Invest in the future of the Department of Mathematical Sciences through interaction and relationship building with students and faculty.
- Act as a positive role model and representative of the Department of Mathematical Sciences within Appalachian State University and to the public.

### **Ratification and Amendment**

The Student Advisory Board Constitution will be presented to the Board and must be ratified by 100 percent verbal agreement from members. Amendments to the Constitution will be presented to the Student Advisory Board and shall pass upon a vote of approval by  $\frac{2}{3}$  majority of the board.